

FUEL/OIL SPILL

REMOVE ALL IGNITION SOURCES

ANYONE DISCOVERING A FUEL / OIL SPILL

- Activate the fuel pump shut off switch
- Alert Marina staff
- If the spill is from a vessel, isolate the power to all equipment including pumps

CHIEF WARDEN PROCEDURES

- Move to the Area Control Point-
- Deploy Area Wardens to take control of the situation
- Ensure power is isolated to the floating marina if appropriate
- Ensure the fuel pump shut off switch is activated
- Contact emergency services- 000 if assistance is required
- Follow environmental procedures and contact EPA as required

AREA WARDEN PROCEDURES

- Once deployed, assess the situation and report back to the Chief Warden
- Remove all sources of ignition
- Identify source of spill and if possible attempt to control/isolate it
- Contain the spill utilising booms and appropriate absorbent materials stored on site report back to the Chief Warden and follow further directions

FUEL / OIL SPILL

HAZARDOUS SUBSTANCE SPILL

ANYONE BECOMING AWARE OF A HAZARDOUS SUBSTANCE SPILL

- If possible RAISE THE ALARM: Notify your Chief I Area Warden and give the location and details of the emergency
- Assist anyone in immediate danger, if safe to do so
- Isolate the spill if it is safe to do so
- Evacuate the affected area to an up wind location

CHIEF WARDEN PROCEDURES

- Move to the Area Control Point- A safe distance from the emergency
- Contact emergency services- 000 if assistance is required
- Deploy Area Wardens to take control of the situation

Commence FULL or PARTIAL EVACUATION if required (see evacuation procedure)

AREA WARDEN PROCEDURES

- Once deployed, assess the situation and report back to the Chief Warden
- Where possible, approach from an up-hill, up-wind location
- Check for any persons involved. If unconscious, do not approach them
- Isolate the spill only if you can identify the substance and if safe to do so
- On slipway turn power off to water treatment plant
- Apply booms and suitable absorbent materials if available and it is safe to do so
- Gather as much information as possible- Chemicals name,

description, UN (4 digit number), MSDS Report back to the Chief

Warden

HAZARDOUS SUBSTANCE SPILL

GAS LEAK EVACUATE UP-WIND

ANYONE DISCOVERING A GAS LEAK

- **RAISE THE ALARM:** Notify you Area Warden and give the location and details of the emergency.
- Remove sources of ignition- Extinguish cigarettes and open flames, turn off engines
- Do not use two-way radios
- Do not use mobile phones
- Evacuate to an up-wind area

CHIEF WARDEN PROCEDURES

- Move to the Area Control Point-
- Deploy Area Wardens to investigate the source of the smell (gas leak),and shut off the supply if it is safe to do so
- Direct everyone to remove sources of ignition- Extinguish cigarettes and open flames, turn off engines
- Do not use two-way radios or mobile phones
- If a gas leak is suspected, contact emergency services - 000
- Commence EVACUATION PROCEDURE (see evacuation procedure) and ensure the Emergency Assembly Area is UP- WIND OF THE LEAK
- liaise with responding emergency services

AREA WARDEN PROCEDURES

- Report to the Area Control Point and act as directed by the Chief Warden
- Direct everyone to remove sources of ignition- Extinguish cigarettes and open flames, turn off engines
- Do not use two-way radios or mobile phones
- If requested by the Chief Warden, isolate power to the area
- Ensure staff, contractors and visitors are accounted for at the emergency assembly area