



THE ROYAL PRINCE ALFRED YACHT CLUB

POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

Last review: 16th October 2019
Previous review/revision date: 1st July 2019 and 8th October 2018

The 'Public Version' contains extracts from RPAYC PIRMP a copy of this full plan is available by written request to the General Manager.

Purpose and Scope

The Royal Prince Alfred Yacht Club holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for **The Royal Prince Alfred Yacht Club** As per the *Protection of the Environment Operations Act 1997* (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying on the activity must **immediately** implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

A written copy of this plan must be kept at **The Royal Prince Alfred Yacht Club** and be made available on request by an authorised NSW EPA Officer and to any person who is responsible for implementing this plan.

Parts of the plan must also be available either on a publicly accessible website, or if there is no such website, by providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 98D of the Protection of the Environment Operations (General) Regulation 2009.

Environment Protection Licence (EPL) Details

Name of licensee:	CRAIG EVANS ABN: 50 506 904 724
EPL number:	11202
Premises name and address:	The Royal Prince Alfred Yacht Club 16 Mitala Street Newport 2106
Contact Details	Craig Evans, General Manager Telephone: (02) 9998 3700 After-hours 0433 775 453 Email craig.evans@rpayc.com.au
Website	www.rpayc.com.au
Scheduled activity/activities on EPL:	Marinas and boat repairs
Fee based activity/activities on EPL:	Boat construction/maintenance (general), annual handling capacity

Testing of Plan

The RPAYC Pollution Incident Response Management Plan (PIRMP) particularly contact details, will be tested and maintained to ensure that the information in the plan is accurate and up to date and the plan can be implemented in a workable and effective manner.

Under the Regulation, this plan will be routinely tested at least once **every 12 months.**

Plans will also be reviewed **within one month of any pollution incident** occurring, addressing issues with implementing the plan.

Club Contact Details

Name	Title	Business Hours	After Hours	Email
Craig Evans (primary)	General Manager	(02) 9998 7703	0433 775 453	craig.evans@rpayc.com.au
Marine Serv & Ops Mgr	Kylie Brown	(02) 9998 3741	0438 645 643	kylie.brown@rpayc.com.au
Boatyard Services Mgr	Monique Mobbs	(02) 9998 3751	0409 411 495	monique.mobbs@rpayc.com.au
Boatyard Ops Mgr	Gary Moon	(02) 9998 3751	0497 107 271	gary.moon@rpayc.com.au
Race Director	Nick Elliott	(02) 9998 3771	0468 330 070	nick.elliott@rpayc.com.au
Facilities Su/Chief Warden	Dan Deamer	0414 960 959	0414 960 959	dan.deamer@rpayc.com.au

Club Reception (02) 9998 3700 - typically Monday to Sunday 8am – 5pm

Authorities & Persons Notification Check List

The Club will contact the relevant emergency organisations and the local public in the event of an emergency

- Fire and Rescue NSW (*first notification*) 000
- Police 000
- EPA 131 555
- Ministry Health Hornsby Public Health Unit (02) 9477 9400 After-hours (02) 9477 9123
- SafeWork NSW 131 050
- Northern Beaches Council (02) 9919 1111
- Club Tenants
- Door knocking/telephone calls to: Owners or occupiers of premises in the vicinity of the Club, including any sensitive premises (e.g. schools, pre-schools)

In the event of an incident: persons are advised where necessary to close windows/doors and remain inside or to avoid using waterways where an incident has occurred etc.

In determining the extend of community notification for potential air emissions, the licensee will consider such aspects such as the type of pollutant, prevailing winds, height and magnitude of emission, as well as the location of any on-site fallout or off-site impacts, the likelihood of the pollutant reaching ground level, and possible impacts on sensitive receptions.

Pollution Response Procedure

In the event of a pollution incident immediately notify the General Manager (refer Club Contacts):

Step 1: Emergency Response: Ensure personnel are safe.

Step 2: Emergency Response: Contain the spill/area where possible.

Step 3: Notify the Emergency Response Controller (Craig Evans)

Step 4: Emergency Response Controller and Marina Management to complete the notification refer to 'PIRMP Activation Actions' if the pollution incident meets the definition in section 2.1.

SPILL KIT LOCATION MAP



